



07th October 2025

Dear Parent or Carer,

PARENT GOVERNOR ELECTIONS

I am writing to inform you of a vacancy for the role of parent governor on our Governing Body.

The school's Governing Body is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The Governing Body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for all our students.

The role of a parent governor

As a parent governor, you will work with the Governing Body to ensure it effectively carries out the duties referred to above. The attached leaflet gives further information concerning the role.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for students
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance
- Not be disqualified under any of the categories listed on the enclosed document

Expectations of governors

The Governing Body is responsible for directing the conduct of the school and for promoting high standards of educational achievement. The term of office for parent governors as determined by the Instrument of Government of the Governing Body is 4 years. All Governors attend the Full Governors Committee meetings which are held at least once a term.

In addition Governors may be asked to contribute to one of the following Committees which also meet on a termly basis:

- Finance, Audit and Resources
- Curriculum and Standards

Holmer Road Hereford HR4 9RX / Tel. 01432 273301

Email. admin@holmer.hereford.sch.uk / Website. www.holmerceacademy.co.uk

Principal: Mrs J Maund B.Ed(Hons) NPQH



How to apply

If you are interested in applying for the role, please complete the candidate form attached to the letter and return it via email to admin@holmer.hereford.sch.uk FAO Chair of Governors

Or by post to:

Chair of Governors
Holmer C of E Academy
Holmer Rd, Hereford
HR4 9RX

The closing date for applicants is Friday 7th November 2025

If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please do not hesitate to contact me by email

Yours sincerely,

Abbie Andrews

Sent on Behalf of the Governing Body

Holmer C of E Academy
Holmer Rd. Hereford
HR4 9RX

Holmer Road Hereford HR4 9RX / Tel. 01432 273301

Email. admin@holmer.hereford.sch.uk / Website. www.holmerceacademy.co.uk

Principal: Mrs J Maund B.Ed(Hons) NPQH