Risk Assessment Form

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| Assessor**: Nick O’Sullivan** | Date: **30th November 2021 v1** | | Activity: **Primary School. Temporary re-impostion of COVID19 Omicron variant related measures.** | | | | | | | | | Location: **Holmer C E Academy**  **w.e.f 29th November 2021** | | | | |
| Standard of dress for activity (if relevant): | | | PPE required:  **Disposable Gloves, Aprons, Face masks, Fluid Resistant Face Masks, Goggles or Face Shields for supporting a pupil or staff members displaying COVID19 symptoms until they are collected.** | | | | | | | | | Other equipment used during activity: **Cleaning & disinfectant products.** | | | | |
| Persons exposed (please tick): | | **Employees** | | | **🗸** | **Pupils** | **🗸** | **Public** |  | | **Others** | | | **🗸** | **Expectant Mothers** |  |
| **Hazards Identified – Guidance Note:** Look at the activity and identify hazard(s), **tick** if **present** and **significant.** If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and everyday hazards. Blank/empty boxes should be used when hazards not mentioned are present. | | | | | | | | | | | | | | | | |
| **Physical Injury Hazards** | | | | **Physical Agents and  Hazardous Substances** | | | | | | | | | **Miscellaneous** | | | |
| Hit by moving vehicles | | |  | Hazardous substances | | | | | |  | | | Display Screen Equipment | | |  |
| Contact with moving part of a machine | | |  | **Micro organisms** | | | | | | **🗸** | | | Hot work/fire hazards | | |  |
| Hit by moving materials/substances i.e. water | | |  | Ionising radiation | | | | | |  | | | Vibration | | |  |
| Fall(s) from height | | |  | Noise | | | | | |  | | | Restricted Access | | |  |
| Slips, trips and falls from the same level | | |  | Pressure systems | | | | | |  | | | Manual handling | | |  |
| Contact with/ use of live electrical equipment | | |  | Ultraviolet light | | | | | |  | | | Lone working | | |  |
| Contact with cold objects | | |  | Lasers | | | | | |  | | | Confined spaces | | |  |
| Contact with hot objects | | |  | Flammable liquid/solids | | | | | |  | | | Waste produced by activity | | |  |
| Contact with sharp objects | | |  | Extremes of Temperature | | | | | |  | | | **Stress** | | | **🗸** |
| Impact with objects | | |  |  | | | | | |  | | | Posture | | |  |
| Physical attack | | |  |  | | | | | |  | | |  | | |  |
| Finger “nips” | | |  |  | | | | | |  | | |  | | |  |
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| **Activity/Task/**  **Risk From** | **Hazard** | **Persons at Risk** | **Existing**  **Control Measures** | **S** | **L** | **R** | **Res** | **Further Control**  **Measures required** | **Date further measures completed by** |
| **COVID19 related issues. Omicron variant.** | 1. Spread of coronavirus to & within School community; 2. Cross infection. | Pupils/  Staff/  Visitors | 1. In line with Government Guidance (w.e.f 29/11/21) it remains no longer it is necessary to keep children in consistent groups (‘bubbles’); 2. From 16 August 2021, children under the age of 18 years & 6 months old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case; 3. Individuals e.g., Staff members, are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, **and any** of the following apply:    1. they are fully vaccinated;    2. they are below the age of 18 years and 6 months;    3. they have taken part in or are currently part of an approved COVID-19 vaccine trial;    4. they are not able to get vaccinated for medical reasons; 4. Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a an existing COVID19 variant e.g., Kent, positive case and advised to take a [PCR test](https://www.gov.uk/get-coronavirus-test). Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. Pupils do not need to wear a face covering within the Primary School, but adults (Staff & Visitors) do within communal areas; 5. All individuals who have been identified as a close contact of a suspected or confirmed case of the **Omicron** variant of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test. They will be informed by the local health protection team or NHS Test and Trace if they fall into this category and provided details about self-isolation; 6. School Management are aware that contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. Children & staff contacted by NHS Test & Trace as being a close contact of a positive case are advised to take a PCR test; 7. School Management are aware that if several confirmed cases occur within 14 days, we may have an outbreak. School Management will call the dedicated advice service who will escalate the issue to our local health protection team. The DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case; 8. From 29th November 21, face coverings are now required staff, parents and visitors in corridors & communal areas. This does not apply when outdoors, or to the pupils at any time when on the School site;    1. When removing a face covering, staff & visitors should:    2. Wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing;    3. Only handle the straps, ties or clips;    4. Not give it to someone else to use;    5. If single-use, dispose of it carefully in a household waste bin and do not recycle;    6. Once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them;    7. If reusable, wash it in line with manufacturer’s instructions at the highest temperature appropriate for the fabric;    8. Wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed; 9. School Management will continue with:    1. Ensuring good hygiene for everyone e.g., frequent and thorough hand cleaning using soap & water or hand sanitiser;    2. Promote the ‘catch it, bin it, kill it’ approach to support respiratory hygiene with lidded bins in each Classroom;    3. Maintain an appropriate cleaning schedule using standard products such as detergents & disinfectants. This should include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces;    4. Keeping occupied spaces well ventilated – See GP *Maximising Ventilation & CO2 Monitors*;    5. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19; 10. Staff and pupils with COVID19 symptoms, a positive LFD or PCR test result should self-isolate in line with the stay-at-home guidance. This isolation also applies to persons required to quarantine after returning from designated ‘Red List’ countries e.g., South Africa. If anyone in our School community develops COVID-19 symptoms, however mild, they will be sent them home and they should follow public health advice. For pupils and staff with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household; 11. If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their school/ nursery setting and needs direct personal care until they can return home. A fluid resistant (IIR type) face mask **must** be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a fluid resistant (IIR type) face mask **must** be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection (goggles or face shield) should also be worn. Any rooms that they have used should be cleaned after they have left; 12. All staff members are strongly encouraged to continue to twice weekly LFD test at their homes; 13. Staff and pupils with a positive LFD test result should self-isolate in line with the stay-at-home guidance. They will also need to get a free PCR test to check if they have COVID19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive lateral flow test, and the PCR result is negative, it overrides the self-test LFD test and the pupil/ staff member can return to school, as long as the individual doesn’t have COVID-19 symptoms. 14. School Management can now plan to undertake educational visits in groups of any number and children will no longer need to be kept in consistent groups. From 29th November 2021, School Management will review the viability of international visits, being very mindful that Government may amend the Travel List at relatively short notice. Contingency planning for potential changes will be included; 15. School is aware that Government Guidance indicates that limiting the attendance of parents and carers at sessions/ dropping off & collecting has now been removed. However, to support our control measures applicable for our site/ buildings e.g., robust cleaning regime/ maximizing ventilation/ CEV & CV persons etc. we will continue with staggered start and finish times for the school day. | 3 | 3 | 9 | M | 1. If School have an outbreak in the School setting, the local Director of Public Health may advise that face coverings should temporarily be worn in communal areas or classrooms (by children, staff and visitors, unless exempt); 2. In most cases, parents and carers will agree that a pupil with symptoms should not attend the School, given the potential risk to others. If a parent/ carer insists on a pupil attending, School Management **can** take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19; 3. School Management appreciate that some staff members and parents will be unduly concerned by the changes in COVID19 measures across England. Staff members will be made are of this Risk Assessment and will be encouraged to share any concerns in order to reduce workplace stressors; 4. School Management have an Outbreak Management Plan to assist them if they are advised to take extra measures to help break chains of transmission. Given the detrimental impact that restrictions on education can have on children and young people, any measures in schools should only ever be considered as a last resort, kept to the minimum number of groups possible, and for the shortest amount of time possible; 5. School Management and staff are aware of the Government recommendation that all school staff and eligible pupils take up the offer of COVID19 vaccines. |  |
| **Pupils & staff with prior medical conditions deemed as ‘Clinically Extremely Vulnerable’ (CEV).** | 1. Persons with prescribed medical conditions and deemed previously as ‘clinically extremely vulnerable’ are more at risk from COVID19 effects. | Pupils  Children/  Staff | 1. The national shielding advice for all adults and children paused on 31st March 21. The small number of pupils who will remain on the CEV shielded patient list should continue to remain away from school; 2. Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, there is an expectation that School will be able to immediately offer them access to remote education; 3. Clinically Vulnerable (CV) and CEV staff can continue to attend school. While in School they **must** follow the system of controls to minimise the risks of transmission; 4. Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home; 5. A person who lives with those who are/ were defined clinically extremely vulnerable or clinically vulnerable can attend School; 6. Pregnant women are in the ‘clinically vulnerable’ category and are advised to follow the relevant guidance available for CV people which will be kept updated. School Management are aware that pregnant women from 28 weeks’ gestation, or with underlying health conditions at any point of gestation, may be at greater risk of severe illness if they catch coronavirus (COVID-19), where the NEM’s Risk Assessment will be reviewed fortnightly. | 3 | 3 | 9 | M | 1. Staff & Parents aware of the NHS ‘Test & trace’ process and responsibility to inform school management if they are required to socially isolate for 10 days because of a contact alert. |  |

**S (Severity of accident/ exposure) x L (Likelihood of that accident/exposure happening) = R (Result). Res = Risk Rating Score - L, M or H**

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| **Assessment authorised by Headteacher/School Business Manager** | | | | | | | | | |
| **Print: R J Maund** | | | | **Signature:**  **R J Maund** | | | | | **Date: 30/11/21** |
| RISK RATING SCORE | **RESIDUAL RISK LEVEL** | | **MANAGERIAL ACTION** | | | | **RISK RESULT** | | |
| **1 - 5** | L - LOW | | **Monitor, no action normally required** | | | | **Acceptable = Risk Level & Controls Acceptable** | | |
| **6 - 10** | **M - MEDIUM** | | **Attempt to improve controls so far as is reasonably practicable** | | | |
| **11 - 25** | **H - HIGH** | | **Priority action to be taken to apply control measures** | | | | **Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required** | | |
| **The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.** | | | | | | | | | |
| **Assessment Review** | | | | | | | | | |
| **Reviewed by:** | | | | | **Review date: After first day, weekly.** | | | **Existing risk assessment valid? (Y/N):** | |
| **Has the activity changed? (Y/N):** | | **How:** | | | | **New controls:** | | | |
| **Have new equipment or materials been introduced? (Y/N):** | | **What:** | | | | **New controls:** | | | |